

GSTR 9- Annual Return

Overview Engagement pack



Types of GSTR 9

GSTR 9: GSTR 9 should be filed by the regular taxpayers filing GSTR 1, GSTR 2, GSTR 3. Except Casual taxable person, Non Resident Taxable Person, Input Service Distributor and Deductor

GSTR 9A – GSTR 9A should be filed by the persons registered under composition scheme under GST.

GSTR 9B – GSTR 9B should be filed by the e-commerce operators who have filed GSTR 8 during the financial year.

GSTR 9C – GSTR 9C should be filed by the taxpayers whose annual turnover exceeds Rs 2 crores during the financial year. All such taxpayers are also required to get their accounts audited and file a copy of audited annual accounts and reconciliation statement of tax already paid and tax payable as per audited accounts along with GSTR 9C.



Preparing for GSTR 9/9A

Form is rigid- should mirror what was filed for a FY

Can't offer additional explanation or comments

Should be familiar with the layout of GSTR 1 and 3B- hands on filing exp helps speed up the validation process

Registered person with no transactions should still file Nil Annual return

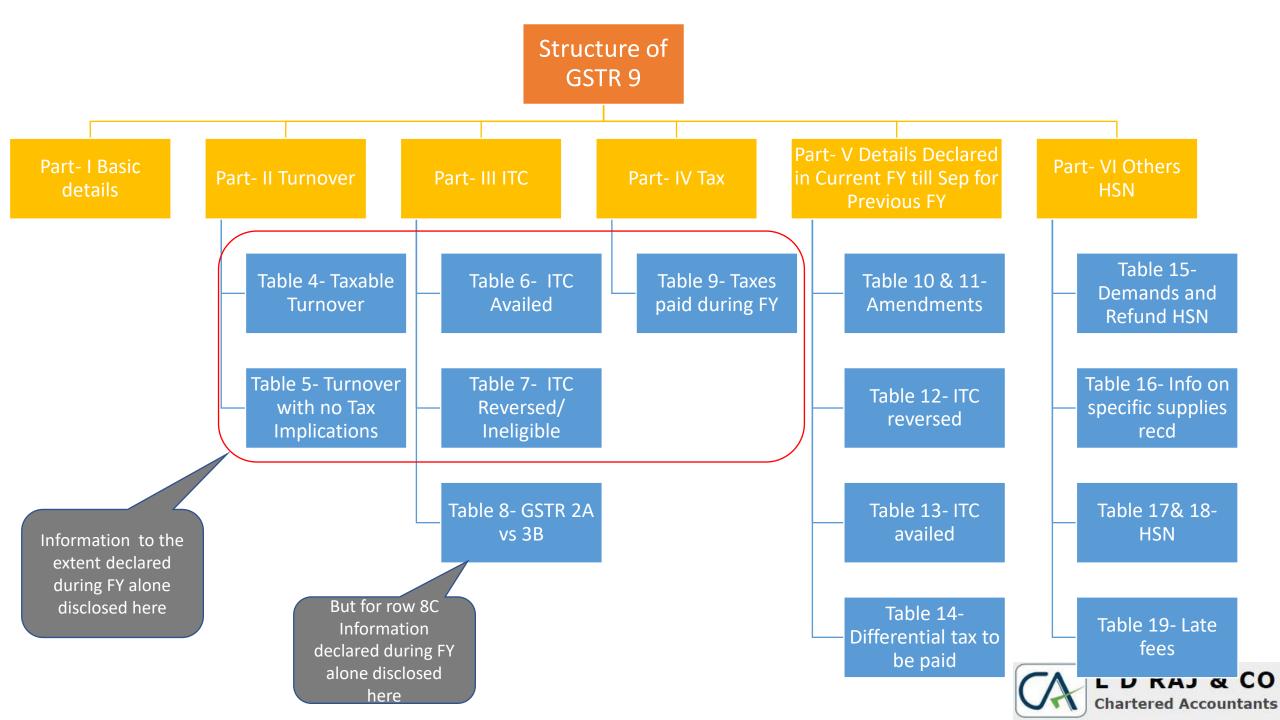
Registered person switch in/out of Composite scheme during the FY should file both GSTR 9 and 9A

Late fee of Rs 200/day max of 0.5% of Turnover of state/UT

Penalty for general contraventions of the Act may extend up Rs 50K

If GSTR1 and GSTR3B differs (ideally it shouldn't) additional liability, if any need to be paid through GSTR 3B/DRC-03





Pt. I		Basic Details
1	Financial Year	
2	GSTIN	
3A	Legal Name	
3B	Trade Name (if any)	

FY - July 17 to March 18 3A & 3B will be auto populated



Pt. II	Details of Outward and	inward supplies decl	ared during	g the financ	SI. No	Table of	Description	Table Ref of GSTR 1	Table Ref of GSTR
			(.	Amount in	₹	GSTR 9			3B
	Nature of Supplies	Taxable Value	Central Tax	State Tax / UT	I 1.	4A	Supplies made to un-registered persons (B2C)	Table 5 & 7 & respective Amendments in Table 9 & 10 (Net of Credit & Debit Notes)	
	1	2	3	Tax 4	2.	4B	Supplies made to registered persons (B2B) other than Debit /Credit Notes	(Table 4A & 4C)	3.1(a)
4	Details of advances, inward and outvilled during the financial year	vard supplies on wh	ich tax is	payable as	d 3.	4C	Zero rated supply (Export) on payment of tax (except supplies to SEZs)	(Table 6A - WPAY)	3.1(b)
	Supplies made to un-registered	 Only data filed dur 	ing the FY is	5	4.	4D	Supply to SEZs on payment of tax	(Table 6B- SEWP)	3.1(b)
A	persons (B2C)	considered here	I/CN and ar	n an dra ants	5.	4E	Deemed Exports	(Table 6C-DE)	3.1(a)
В	Supplies made to registered persons (B2B)	 4A -netted with DN DN/CN/ with no GS considered here 	ST impact n	ot	_ 6.	4F	Advances on which tax has been paid but invoice has not been issued (not covered under (A) to (E) above)	(Table 11A)	3.1(a)
С	Zero rated supply (Export) on payment of tax (except supplies to	 4B-Outward RCM s not to be reported 	here		7.	4G	Inward supplies on which tax is to be paid on reverse charge basis	NA	3.1(d)
	SEZs)	 4C/4D/4E- Only take 			8.	4H	Sub Total (A to G above)	Auto	Auto
D	Supply to SEZs on payment of tax	considered here. If done within FY 201	7-18 shoul		- 9.	41	Credit Notes issued in respect of transactions specified in (B) to (E) above (-)	(Table 9B)	3.1(a)
E	Deemed Exports	considered in row 4 4E- Provision came		· 18 th Oct	10.	4J	Debit Notes issued in respect of	(Table 9B)	3.1(a)
Г	Advances on which tax has been paid but invoice has not been issued	 4F- applicability an requires considera 	d pending s				transactions specified in (B) to (E) above (+)		
F	(not covered under (A) to (E) above)			/s 9(3)&(4)	11.	4K	Supplies / tax declared through Amendments (+)	(Table 9A (B2B Invoices) & 9C (Credit Notes /Debit Notes))	3.1(a)
G	Inward supplies on which tax is to be paid on reverse charge basis				12.	4L	Supplies / tax reduced through Amendments (-)	(Table 9A (B2B Invoices) & 9C (Credit Notes /Debit Notes))	3.1(a)
Н	Sub-total (A to G above)							LDRAJ	& CO
								Chartered Acc	

Pt. II	Details of Outward and inward supplies declared during the financial year											
			(Amount in	₹ in all table	s)						
	Nature of Supplies	Taxable Value	Central	State	Integrated	Cess						
			Tax	Tax /	Tax							
				UT								
	1	2	3	Tax 4	5	6						
4												
4	Details of advances, inward and outy filed during the financial year	waru suppnes on wi	nen tax is	payable a	s deciared III	returns						
	,											
-	Credit Notes issued in respect of transactions specified in (B) to (E)											
I	above (-)											
	· ·											
	Debit Notes issued in respect of											
J	transactions specified in (B) to (E) above (+)											
	` ´											
K	Supplies / tax declared through											
	Amendments (+)											
L	Supplies / tax reduced through											
	Amendments (-)											
M	Sub-total (I to L above)											
N	Supplies and advances on which tax											
IN	is to be paid (H + M) above											

41/4J

- Refund of advance received shown here
- CN/DN issued in 2018-19 considered in part V of GSTR9
- B2CL not considered here as it should be declared in 4A
- Credit/Debit notes without GST value not to be disclosed here

4K/4L

- Table 9A and 9C of GSTR1 to be used to fill this up
- Amendments involving static change in data should not be captured
- The net effect from the amendment should only be taken and not the complete invoice value

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Pt. II	Details of Outward and	inward supplies decl	ared during	g the fi	nancia	l year				
			(,	Amoui	nt in ₹	in all tables)	5)			
	Nature of Supplies	Taxable Value	Central	Stat	e I	ntegrated	Cess			
			Tax	Tax		Tax	dinking of Table	5 with other returns earlie	er filad	
				U'. Ta	Table	Description	minking of Table	5 with other returns earlie	Table Ref of	Table Ref of
	1	2	3	4	No.				GSTR 1	GSTR 3B
	Details of Outward supplies on whic	h tay is not navahla		d in 1	5A	Zero rated sup	pply (Export) with	out payment of tax	6A	3.1 B
5	financial year	n tax is not payable	as ucciai c	ou in i	5B	Supply to SEZ	s without payme	nt of tax	6B	3.1 B
	Zero rated supply (Export) without				5C	Supplies on wh reverse charge		paid by the recipient on	4B	3.1 D
A	payment of tax				5D	Exempted			8	3.1 C
	Supply to SEZs without payment of				5E	Nil Rated			8	3.1 C
В	tax				5F	Non-GST supp	ply		8	3.1 E
					5G	Sub-total (A to	F above)			
С	Supplies on which tax is to be paid by the recipient on reverse charge				5H	Credit Notes specified in A t		spect of transactions	9B	3B Net off (-)
	basis				51	1		of transactions specified	9B	3B Net off (+)
D	Exempted					in A to F above				27.11
Е	Nil Rated				5J		ared through Ame		9A (A to F)	3B Net off (+)
	5U,E& F	0 (500)4 0070 4			5K 5L	Supplies reduc Sub-Total (H to	ced through Ame	endments (-)	9A (A to F)	3B Net off (-)
F		8 of FORM GSTR-1	•	ised	5M			obe paid (G + L above)	8A, B, C & D	3.1 (B, C & E)
G		ling up these detail value of "no supply		o be	JWI	Turnover on w	mich tax is not to	be paid (O + L above)	(6A, B Without payment)	3.1 (B, C & E)
	• "No s	red here upply" mean supp			5N	Total Turnover above)	r (including adv	ances) (4N + 5M - 4G	4,5,6 ,8 & 11A	3.1 A
		ed as supply of goo chedule III	as or serv	rice as				C/		RAJ & CO red Accountants

Pt. II	Details of Outward and	inward supplies decl	ared during	g the finan	cial year		
			(.	Amount in	₹ in all table	es)	
	Nature of Supplies	Taxable Value	Central Tax	State Tax / UT Tax	Integrated Tax	Cess	
	1	2	3	4	5	6	_
5	Details of Outward supplies on which financial year	h tax is not payable	as declare	ed in retu	rns filed dur	ing the	
Н	Credit Notes issued in respect of transactions specified in A to F above (-)					l- CN/DN ble 9B of	FORM GSTR-1 may be used for filling
I	Debit Notes issued in respect of transactions specified in A to F above (+)				5J&K	these do - Amendo amendo	
J	Supplies declared through Amendments (+)						nd non-taxable supplies. In case of an terror in declaring the exempted
K	Supplies reduced through Amendments (-)					rnover ir GSTR 9?	GSTR 1 whether it can be amended
L	Sub-Total (H to K above)						
М	Turnover on which tax is not to be paid (G + L above)						
N	Total Turnover (including advances) (4N + 5M - 4G above)						L D RAJ & CO
							Chartered Accountants

Pt. III	Details of ITC as de								
	Description	Туре	Central Tax	State Tax /	Integrated Tax	Cess			
				UT Tax					
	1	2	3	4	5	6			
6	Details of ITC availed as	declared in returns	filed duri	ng the fina	ancial year				
A	Total amount of input tax credit avail GSTR-3B (sum total of Table 4A of		<auto></auto>	<auto></auto>	<auto></auto>	<auto></auto>			
В	Inward supplies (other than imports and inward supplies liable to reverse charge but includes services received	Inputs Capital Goods	4. Eligible ITC	Details		Integrated Tax	Central Tax (₹)	State/UT Tax (₹)	Help ?
	from SEZs)	Input Services	(A) ITC Available (whether in full or part)			(₹)	Central Tax (₹)	State/OT Tax (*)	CESS (X)
	Inward supplies received from	RCM u/s 9(3)&(4) from a	(1) Import of good	S		₹0.00			₹0.00
C	unregistered persons liable to rever charge (other than B above) on	unregistered person nly credit availed disclosed	(2) Import of servi		(₹0.00			₹0.00
	which tax is paid & ITC availed		above)		rge (other than 1 & 2	₹0.00	₹0.00	₹0.00	₹0.00
	Inward supplies received from	Inputs	(4) Inward supplies	from ISD		₹0.00	₹0.00	₹0.00	₹0.00
D	registered persons liable to reverse charge (other than B above) on	Capital Goods	(5) All other ITC (B) ITC Reversed	<u> </u>		₹2,249.65	₹16,265.97	₹16,265.97	₹0.00
	which tax is paid and ITC availed	Input Services	(1) As per Rule 42	& 43 of CGST/SGST r	ules	₹0.00	₹0.00	₹0.00	₹0.00
	Import of goods (including lies	Inputs	(2) Others			₹0.00	₹0.00	₹0.00	₹0.00
Е	from SEZs)		(C) Net ITC Avail	able (A) - (B)		₹2,249.65	₹16,265.97	₹16,265.97	₹0.00
	Only	&(4) from a registered perso credit availed disclosed O shouldn't exceed 4G	on			I		LDR	AJ & CO

L D RAJ & CO
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Details of ITC as declared in returns filed during the financial year										
Description	Type	Central Tax	State Tax /	Integrated Tax	Cess					
			UT Tax							
1	2	3	4	5	6					
Details of ITC availed as	declared in returns	filed duri	ng the fina	ancial year						
Import of services (excluding inward s SEZs)	upplies from			ITChi						
Input Tax credit received from ISD			availed and reve							
Amount of ITC reclaimed (other than I provisions of the Act	B above) under the		.017-18 and							
Sub-total (B to H above)			d in 2018-19							
Difference (I - A above)					is Table					
	cluding revisions if			III ti	IIS TABIC					
any)										
Transition Credit through TRAN-II										
Any other ITC availed but not specifie	d above									
Cub total (IZ to M. abous)										
Sub-total (K to M above)										
	Details of ITC availed as Import of services (excluding inward s SEZs) Input Tax credit received from ISD Amount of ITC reclaimed (other than I provisions of the Act Sub-total (B to H above) Difference (I - A above) Transition Credit through TRAN-I (incany) Transition Credit through TRAN-II Any other ITC availed but not specifie	Details of ITC availed as declared in returns Import of services (excluding inward supplies from SEZs) Input Tax credit received from ISD Amount of ITC reclaimed (other than B above) under the provisions of the Act Sub-total (B to H above) Difference (I - A above) Transition Credit through TRAN-I (including revisions if any) Transition Credit through TRAN-II Any other ITC availed but not specified above	Description Type Central Tax Details of ITC availed as declared in returns filed during Import of services (excluding inward supplies from SEZs) Input Tax credit received from ISD Amount of ITC reclaimed (other than B above) under the provisions of the Act Sub-total (B to H above) Difference (I - A above) Transition Credit through TRAN-I (including revisions if any) Transition Credit through TRAN-II Any other ITC availed but not specified above	Description Type Central Tax Tax UT Tax 1 2 3 4 Details of ITC availed as declared in returns filed during the final Import of services (excluding inward supplies from SEZs) Input Tax credit received from ISD Amount of ITC reclaimed (other than B above) under the provisions of the Act Sub-total (B to H above) Difference (I - A above) Transition Credit through TRAN-I (including revisions if any) Transition Credit through TRAN-II Any other ITC availed but not specified above	Description Type Central Tax Integrated Tax UT Tax 1 2 3 4 5 Details of ITC availed as declared in returns filed during the financial year Import of services (excluding inward supplies from SEZs) Input Tax credit received from ISD Amount of ITC reclaimed (other than B above) under the provisions of the Act Sub-total (B to H above) Difference (I - A above) Transition Credit through TRAN-I (including revisions if any) Transition Credit through TRAN-II Any other ITC availed but not specified above					



Pt. III	Details of ITC as declared in returns filed during the financial year										
	Description	Ту	pe	Central	State	Integrated	Cess				
				Tax	Tax /	Tax					
7	Details of ITC Reversed and Ineligib	ole ITC as	declared	in returns	filed dur	ing the finan	icial year				
A	As per Rule 37	Table	Description	.7	Reference						
В	As per Rule 39	7A	7A As per Rule 37			2) – payment to sup	opiler not made –	180			
С	As per Rule 42	7B	As per Rule 39		ISD – apportioned is in negative because of C Note by the ISD						
D	As per Rule 43	7C	As per Rule 4	2	Proportionate reversal of credit on common in and other than business purpose input tax (D						
E	As per section 17(5)	70	As per Rule 4	3	Proportionate reversal of credit on commor						
F	Reversal of TRAN-I credit	7D 7E	As per section	n 17(5)	Goods Blocked Cre	edits		-			
G	Reversal of TRAN-II credit	7G	Reversal of T			edits reversed					
Н	Other reversals (pl. specify)	7H Reversal of 1		RAN-II credit	Ineligible cr	edits reversed		7I			
I	Total ITC Reversed (A to H above)	Total ITC Reversed (A to H above)						•			
J	Net ITC Available for Utilization (60 -	· 7I)						•			

Sec 18(6) In case of supply of capital goods or plant and machinery, on which input tax credit has been taken, the registered person shall pay an amount equal to the input tax credit taken on the said capital goods or plant and machinery reduced by such percentage points as may be prescribed or the tax on the transaction value of such capital goods or plant and machinery determined under section 15, whichever is higher:

Provided that where refractory bricks, moulds and dies, jigs and fixtures are supplied as scrap, the taxable person may pay tax on the transaction value of such goods determined under section 15

7H scenarios-

- Table 4(B)(2) of GSTR 3B of FY 2017-18 to be used to fill this
- 18(4) switching to composite scheme and 18(6) sale of capital goods
- Rule 38- 50% claim of credit by banks



Pt. III	Details of ITC as de	Pt. III Details of ITC as declared in returns filed during the financial year 8						
	Description	Type	Central	State	Integrated	Cess	 ITC availed in CFY as per 16(4) 	
			Tax	Tav /	Tav		 Bill to and ship to – points to same 	
8	Otl	er ITC related info		Declared for F supp	•		person	
A	ITC as per GSTR-2A (Table 3 & 5 the	reof)	<auto></auto>	<auto></auto>	<auto></auto>	<auto></auto>	 Received in one GSTIN and Paid in another GSTIN of same PAN- definition 	
В	ITC as per sum total of 6(B) and 6(H)	above	<auto></auto>				of recipient u/s 2(93), unless there is	
C	ITC on inward supplies (other than imposupplies liable to reverse charge but increceived from SEZs) received during 2 during April to September, 2018	cludes services			oulated natch with table f GSTR 3B		 supply recorded b/w the GSTINs Business transferred without ITC 02 filing Where the registered person has opted 	
D	Difference [A-(B+C)]				natch with table		for composition scheme or goods or	
Е	ITC available but not availed (out of D)		4(A)(5) 0	f GSTR 3B		servicesValues entered requires attention for	
F	ITC available but ineligible (out of D)						Audit	
G	IGST paid on import of goods (includi SEZ)	ng supplies from					8F- ITC not eligible includes following	
Н	IGST credit availed on import of good above)	s (as per 6(E)	<auto></auto>				 As per sec 17(5) Not intended to be used in the 	
I	Difference (G-H)		8H-		ed on Import		course or furtherance of business	
J	ITC available but not availed on importo I)	t of goods (Equal		availed in	populated fi 2018-19 can as 8H is not e	t be entere	• Exempted	
K	Total ITC to be lapsed in current finant (E + F + J)	cial year	<aut< td=""><td colspan="3">only occur in GSTR 9 of FY 2018-19</td><td>\sim Other and continuous antiques \sim 10 (2)</td></aut<>	only occur in GSTR 9 of FY 2018-19			\sim Other and continuous antiques \sim 10 (2)	
				to get the departme	attention of nt	tne	L D RAJ & CO Chartered Accountants	

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- TC 02
- nas opted ods or
- ion for

Pt. IV	Details	of tax paid as	declared in returns fil	led during	the financi	ial year	
	Description	Tax Payable	Paid through cash		Paid th	rough ITC	
				Central	State	Integrated	Cess
				Tax	Tax /	Tax	
9					UT Tax		
	1	2	3	4	5	6	7
	Integrated Tax						
	Central Tax						
	State/UT Tax						
	Cess						
	Interest						
	Late fee						
	Penalty				•	Should be p	oicked fr
	Other					2017-18	

• Should be picked from table 6.1 of GSTR 3B of FY 2017-18

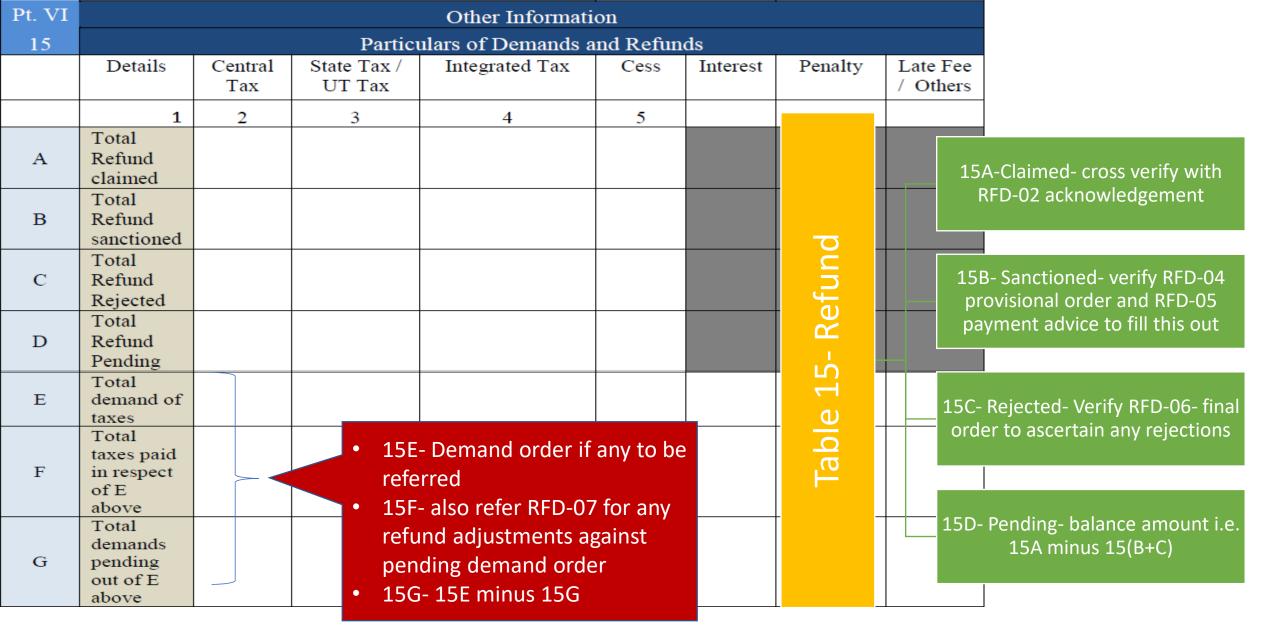
 Tax liability shown and subsequently discharged during April to Sep 2018 for FY 2017-18 shouldn't be declared here; alternatively table 10 and 14 should be used



	FY or upto date of filing o	f annual return of pr	evious FY	whicheve	er is earlier		
	Description	Taxable Value	Central	State	Integrated	Cess	
			Tax	Tax /	Tax		As the header suggests this part
				UT			V should be fed with
				Tax			information pertains to previous
	1	2	3	4	5	6	financial year declared in
	Supplies / tax declared through						current financial year from
10	Amendments (+) (net of debit notes)		Table 9A,	Table 9B	and Table 9C		April to Sep 2018
	Supplies / tax reduced through		of FORM	M GSTR-1	of April to		
11	Amendments (-) (net of credit notes)		Septe	mber of the	e current		
	Amendments (-) (het of efectit notes)		financial	year or dat	e of filing of		
	Reversal of ITC availed during		Annual F	Return for t	the previous		
12	previous financial year		financi	al year, wh	ichever is		
-	ITC availed for the previous		earlier s	hall be dec	clared here.		-
13	financial year						
	Illiancial year						Also, liability not
14	Differential tax pai	d on account of decl	aration in 1	0 & 11 ab	ove		captured in table 9
	Description		Pay	able	Pai	id	owing to diff b/w GSTR
	1		2	2	3		3B< GSTR1 during FY
	Integrated Tax						and subsequently
	Central Tax						adjusted in CFY
	State/UT Tax						disclosed here
	Cess						
-							L D RAJ & CO
	Interest						Chartered Accountants

Particulars of the transactions for the previous FY declared in returns of April to September of current

Pt. V





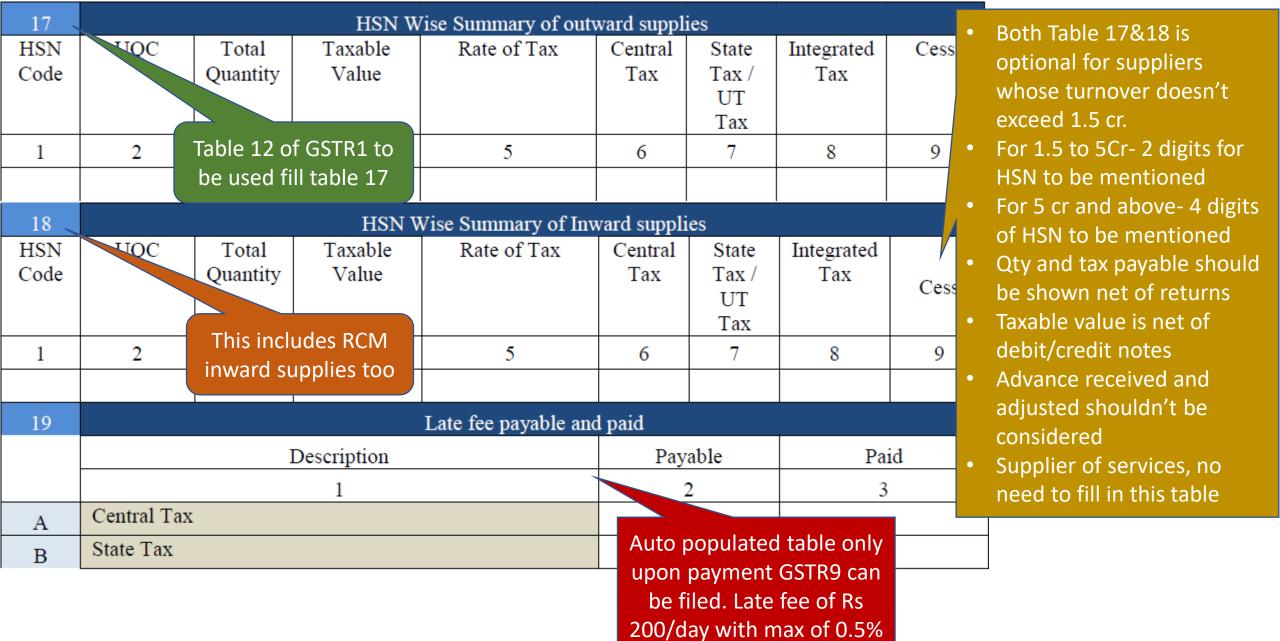
16	Information on supplies received from g	n composition taxpa oods sent on approva		ed supply	under section	143 and
	Details	Taxable Value	Central	State	Integrated	Cess
			Tax	Tax /	Tax	
				UT		
				Tax		
	1	2	3	4	5	6
	Supplies received from Composition					
A	taxpayers					
В	Deemed supply under Section 143					
С	Goods sent on approval basis but not returned					

- Goods sent on approval basis not returned within 6 months should be declared here as on Mar 18
- On removals during pre-GST regime, 6 months to be reckoned from 1st July 2017

- ITC 04 should be the source of compilation
- It would be NIL as 1-year time not lapsed from 1st July 2017 as of March 18
- You may still consider removals during pre-GST regime post 1st Jan 2017 but not returned within 6 month from 1st of July 2017

- Inward supplies from composition dealers should be declared here
- Table 5 of GSTR 3B should be used to fill in this table
- Bill of supply is a common document used even for exempt supply, care should be taken to consider only relevant feed for this table

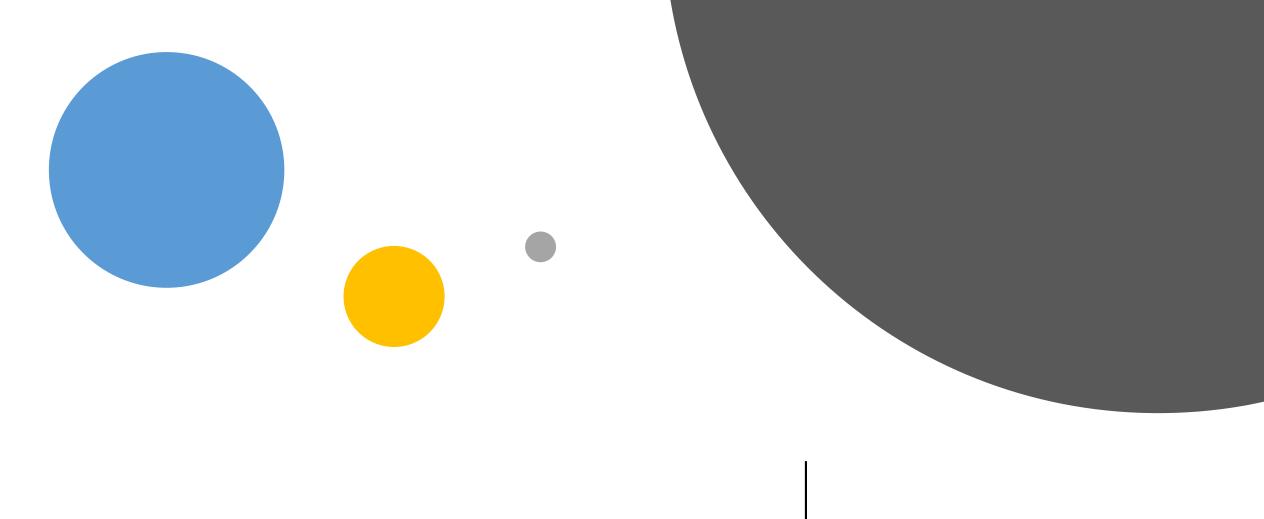




turnover of that state/UT

is levied





Reflections

Invoice details

₹0.00

Other details

GSTR-1 - Invoice Details ** Important Notice: If the invoices are more than 500 . Mease check here GSTR-1 - Other Details												
4A, 4B, 4C, 6B, 6C - B2B .5 Invoices		5A, 5B - B2C (Large) Invoices 0		9B - Credit / Debit Notes 0 (Registered)		7 - B2C (Others) 0		8A, 8B, 8C, 8D - Nil Rated 0 Supplies		11A(1), 11A(2) - Tax Liability (Advances Received)		0
₹2,56,650.00 Total Tax Liability ₹39,150.00	Total Taxable Value \$2,17,500.00 Illity = includes tax p	Total Value ₹0.00 Total Tax Liability ₹0.00	Total Taxable Value ₹0.00	Total Taxable Value ₹0.00	Total Tax Liability ₹0.00	Total Taxable Value ₹0.00	Total Tax Liability ₹0.00	Total Nil Amt ₹0.00 Total Non-GST Amt ₹0.00	Total Exempted Amt €0.00	Gross Advance Received €0.00 Total Tax Liability €0.00		
9B - Credit / Debit N (Unregistered)	iotes 0	6A - Exports Invoi	ces O	9A - Amended B2I	B Invoices 0	11B(1), 11B(2) - of Advances	Adjustment O	12 - HSN-wise sur outward supplies		13 - Documents Iss	sued	1
	Total Tax Liability	Total Value ₹0.00 Total Tax Liability ₹0.00	Total Taxable Value ₹0.00	Total Value ₹0.00 Total Tax Liability ₹0.00	Total Taxable Value ₹0.00	Gross Advance Adjuste †0.00 Total Tax Liability †0.00	sd	Total Value ₹0.00 Total Tax Liability ₹0.00	Total Taxable Value e0.00	Total Docs 5 Net Issued Docs 5	Cancelled Docs 0	
9A - Amended B2C (Invoices	Large) 0	9A - Amended Exp	orts Invoices 0	9C - Amended Cre (Registered)	dit/Debit Notes 0	11A - Amended Ta (Advance Receive		11B - Amendment Adjustment of Ad		10 - Amended B2C((Others)	0
	Total Taxable Value 10.00	Total Value ₹0.00 Total Tax Liability ₹0.00	Total Taxable Value ₹0.00	Total Taxable Value ₹0.00	Total Tax Liability ₹0.00	Gross Advance Receive ₹0.00 Total Tax Liability ₹0.00	ed .	Gross Advance Adjuste ₹0.00 Total Tax Liability ₹0.00	d	Total Taxable Value ₹0.00 Total Tax Liability ₹0.00		
9C - Amended Credit (Unregistered)	C/Debit Notes ()											

